

City College Stratford

Learner Involvement Policy

version January 2020

1. Introduction

The policy will encourage independence and self-motivation enabling students to become active participants in their own learning at City College Stratford and encourage them to develop an interest and commitment to the wider College community.

2. Fundamental Principles

Students' involvement is very important for any successful delivery and high retention for any college. There for college will:

- Actively listen to the student voice
- Ensure that the College's decision making process is driven by assessing the impact upon the student
- Provide a curriculum that is relevant and connects to young people's lives, particularly their tutorial experience
- Promote a flexible pedagogy that understands the complexity of students' lives
- Avoid creating powerful student elite by developing methodologies that facilitates inclusion in the context of student voice.
- Involve the whole student body, including work based learning students and modern apprentices
- Empower and enable students to contribute to the decision making process as it impacts upon their learning experience
- Encourage students to be involved in their community through volunteering and participating in community consultations
- Involve all member of the staff to listen student voices actively and carry out their responsibilities sincerely to increase student involvement and their satisfaction
- Provide the appropriate resources to enable and encourage students to contribute to operational and strategic issues which affect their learning experience.

3. Activities/events for student involvement

The college operationalises its strategy through its 'Student Voice Group'. Voice of the student reports are provided to the College's Curriculum, Quality and Performance Committee. Student involvement objectives for each aspect of the College's work will be determined and agreed.

Voice of the student through College surveys will be analysed and priority areas for action and improvement targets set, within its programme areas.

The college encourages students to write their comments/feedback about the services they receive from the college including delivery of course and facilities. At the end of each course, feedbacks from students are collected and analysed them to improve the delivery and facilities in the next time.

The college also encourages students to become class representatives (generally two students are selected from each class by all students of the class) and listen their voices time to time to make better relationship with their learners.

The college also award highest achiever students from each cohort and celebrate different festivals including Christmas, Eid, Budha Day, St Patrick Day and New year with all current learners.

4. Monitoring and review

This policy will be constantly monitored and reviewed by the Principal/Director of Studies at least once a year or any time if required by the college management to comply with any other policies and procedures and operate college fairly and effectively. After reviewing, it would be discussed with all staff and students to ensure that all staff and students know what has been altered or changed in the policy if required.